



much more than just a school



13 August 2021

Dear students, parents and carers,

Congratulations! It has been a difficult year with many disruptions and your grade is a reflection on all the hard work you put in.

If you are unhappy with your grades or are concerned there has been an error, there is an appeals process, please read the details on the reverse of this letter carefully to help you with this. Your first step is to speak to Mrs Capaldi.

Congratulations on your results again, and please do contact us if you have any further questions. We wish you lots of luck for the year ahead and look forward to hearing about all you achieve.

Mr Rose  
Assistant Headteacher



Success for All through Attainment, Resilience and Autonomy

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### **What if I think I have been given the wrong grade?**

As you know, exams this year were cancelled by the government in January and replaced by a process of Teacher Assessed Grades (TAGs) in order to grade students. The TAGs we submitted were in line with our Centre Policy, which was approved by the exam boards. We also had to send a sample of our evidence and grading to the exam boards as part of quality assurance check.

If you don't think you've been awarded the correct grade, you should first speak to Mrs Capaldi in person or email [e.capaldi@pcs.hants.sch.uk](mailto:e.capaldi@pcs.hants.sch.uk) as soon as possible and before 3 September 2021.

If you wish to appeal your grade, you should follow the appeals process set out on our website and using the following link [JCQ-Guidance-for-Students-and-Parents-on-Summer-2021.pdf](#) Please read this carefully and ensure all sections of paperwork are completed.

The first stage of any appeal is a Centre Review, in which we will check if any administrative or procedural errors have occurred. If students remain unhappy with the outcome of centre review, they can ask that we put forward an appeal to the awarding organisation on their behalf. The deadlines for this are:

- Centre Review deadline for non-priority appeals: **3rd September 2021**
- Awarding Organisation deadline for non-priority appeals: **17 September 2021**

We must receive a Centre Review appeal by the deadline before we can progress it to an awarding organisation appeal.

Please note that during either of the appeals stages, results could go up or down or stay the same. You will not keep the higher of the grades, and an appeal cannot be withdrawn once a decision has been made.

Alternatively, all GCSE qualifications can be resat in the Autumn term.